

HAZLEMERE PARISH COUNCIL

CEDAR BARN BARN LANE HAZLEMERE HP15 7BQ

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD AT CEDAR BARN

20 August 2018 at 20.00

Members of the Council present:

Cllrs A Cecil, C Oliver, M Roberts and J Weaver.

Members of the Public present:

None

ITEM NUMBER	ITEM TOPIC	DECISION
	It was resolved that the meeting started at 20.10 due to the Planning Committee Meeting overrunning.	Approved
FGP01/08/18	ELECTION OF CHAIRMAN AND VICE CHAIRMAN	
	It was resolved that Cllr C Oliver be elected as Chairman and Cllr A Cecil be elected as Vice Chairman of the Finance and General Purposes Committee.	Approved
FGP02/08/18	APOLOGIES FOR ABSENCE	
	It was resolved that apologies be accepted from Cllrs J Baker and D Thompson.	Approved
FGP03/08/18	DECLARATION OF INTEREST	
	Councillors did not take part in any discussions involving their declaration of interests below: Cllr A Cecil: Member of Hazlemere Community Association. Cllr C Oliver: Trustee of Hazlemere Sports Association and a member of Holy Trinity Junior Football Club. Cllr M Roberts: Member of Hazlemere Bowls Club, Hazlemere Sports Association, Bucks County Council Pension Scheme and Hazlemere Community Association. Cllr J Weaver: Member of Hazlemere Gardening Association, Chiltern Society and Grange Area Trust.	Noted
FGP04/08/18	PUBLIC SESSION	
	There was no public participation.	Noted
FGP05/08/18	APPROVAL OF MINUTES FROM FINANCE AND GENERAL PURPOSES COMMITTEE MEETING 16 APRIL 2018	
	The Finance and General Purposes Committee on 16 April 2018 be resolved and approved.	Approved
FGP06/08/18	CORRESPONDENCE	
	There was no correspondence.	Noted

Signed.....Chairman of Finance and General Purposes Committee

Date.....

ITEM NUMBER	ITEM TOPIC	DECISION
FGP07/08/18	BUDGET REPORT 2018/19	
	It was resolved that the Budget Report 2018/19 be approved. The Clerk be asked to: <ul style="list-style-type: none"> • send the spends under the Advertising budget to all Councillors; • increase the Hazlemere Memorial Hall Budget to £500; and • change the Matched Funding Projects Budget Heading from £40,000 to £27,190. 	Approved
FGP08/08/18	REVIEW BUDGET 2019/20	
	It was resolved that the Budget 2019/20 be approved with the following amendments to: <ul style="list-style-type: none"> • change the income budget heading for Hazlemere Memorial Hall from £2,400 to £1; and • change the income budget heading for Bus Shelter from £2,200 to £2,600 	Approved
FGP09/08/18	GRANT REQUEST	
	It was resolved that the grant for Hazlemere Fete for £250 be approved.	Approved
FGP10/08/18	QUOTATIONS	
	It was resolved that: <ol style="list-style-type: none"> 1. The contract for Cleaning be approved for Option 2. 2. The contract for flooring replacement be approved for Company 2 Option B for The Stables. 	Approved Approved
FGP11/08/18	HAZLEMERE PARISH COUNCIL REVIEW OF POLICIES	
	It was resolved that the following actions be taken: The National Association Local Councils' amendments for the Standing Orders be approved and updated. The Data Protection & Information Security Policy be referred to the GDPR Working Party for consideration. The Clerk be asked to look at other Parish Council's Complaints policy for comparison and to bring back to the next Finance and General Purposes Committee on 18 February 2019.	Approved Approved Approved Approved

- The meeting finished at 20.55

The next Full Council Meeting is on Tuesday 4 September 2018 at 20.00

The next Finance and General Purposes Meeting Committee is on 18 February 2019 2018 at 20.00

Signed.....

Chairman of Finance and General Purposes Committee

Date.....